



## TECHNICAL REVIEW SUBMISSION FORM

### Proposed Project Information

Subject Property (Plat/Lot)	
Parcel Size (acres)	Frontage/Road

### Applicant Information

Applicant ( <i>Business</i> ) Name		
Address		
Contact	Telephone	Email

### Owner Information (*if different*)

Name		
Address		
Contact	Telephone	Email

### Engineer Information

Company Name		
Address		
Contact	Telephone	Email

### Builder Information

Company Name		
Address		
Contact	Telephone	Email

### Review Fee (*check appropriate box*)

- \$2000 (projects with buildings greater than 40,000 SF)
- \$1000 (projects with buildings between 5,000 SF and 40,000 SF)
- \$500 (projects with buildings less than 5,000 SF)

### Record Drawing Fee (*check appropriate box*)

The Applicant must submit a proposal by the project's design engineer or surveyor of record for completion of the record drawing and submit the Record Drawing Fee, which shall be equal to the total amount the design engineer and/or surveyor of record's cost proposal. Upon receipt of a complete, approved record drawing QDC will return the fee to the applicant. If QDC does not receive a complete record drawing within 30 days of issuance of the Certificate of Occupancy (C.O.), unless otherwise negotiated with QDC, then QDC will contract to undertake the completion of the record drawing, and make payment directly to the design engineer and/or surveyor according to the terms of the proposal per the **QDC Record Drawing Requirements**.

- Engineer's or Surveyor's Record Drawing Proposal
- Record Drawing Fee (equal to engineer's or surveyor's record drawing proposal)

\*Please submit separate check from review fee.

This application is for:	<input type="checkbox"/> New Development	<input type="checkbox"/> Improvements to Existing Development
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### Signature

**Applicant's signature or authorized representative**

**Date**

*\*Please provide evidence of delegation of owner's authority*



## TECHNICAL REVIEW SUBMISSION CHECKLIST

### Plan Requirements:

- Appropriate scale: Civil 1"=40', architectural and trades as appropriate
- Title block with the name of applicant and subject property address, plat/lot number, plan date, latest revision date, and graphic scale
- Vertical datum shall be QVD – no exceptions. Horizontal datum shall be NAD 83 (QDC Control Survey).
- Stamp and signature of professional licensed in the State of Rhode Island (surveyor, engineer, architect, or landscape architect as appropriate)

### One (1) set of 36" x 24" plans, one (1) copy of Stormwater Management Plan

- Record Plan, not smaller than 1"=50'; depicting lot line and dimensions (provided by QDC); easements, lease options, RFR's, plat and lot number(s), all abutting plat and lot numbers
  - Existing Conditions Plan: Adjacent uses, topography (1' contours), utilities, significant landscape and natural features, fixed reference points to include, fences, buildings, access roads and parking lots; property line and dimensions, plat/lot number, sources of information, location map insert, magnetic north arrow.
  - Site Plan(s): Depicting property line and dimensions, setbacks, existing and proposed topography (1' contours), existing and proposed building footprints; parking, loading, and storage areas; proposed future expansion areas; parking calculations; existing and proposed utilities; storm drainage and detention/retention ponds; storm drainage management practices, impervious surface areas, location map insert, magnetic north arrow.
  - Building Plans: Depicting floor plans, elevations, plumbing, HVAC, electrical, structural, and fire suppression. Include north arrow.
  - Utility Connections (plans, profiles, and details as necessary): Depicting water, sewer, gas, electric, telecommunications, and storm drainage, specifying volumes and calculations. Provide standard details as necessary.
  - Stormwater Management Plan(s), including Soil Erosion Control Plan and Operations & Maintenance Plan, consistent with RI Stormwater Design and Installation Standards Manual, 2010.
  - Landscape Plan: Depicting all plantings, number and species, exterior lighting, signage, fences and berms.
  - Presentation quality rendering.
- PDF files with all drawings and forms (on CD or e-mailed)
- Completed Industrial Waste Questionnaire & Wastewater Treatment Permit Application (if applicable) ([http://www.quonset.com/\\_resources/common/userfiles/file/Rules/Development%20Package/2017\\_Wastewater%20IWQ.pdf](http://www.quonset.com/_resources/common/userfiles/file/Rules/Development%20Package/2017_Wastewater%20IWQ.pdf))
- Other information as may be requested to determine compliance with Performance Standards
- Application Fee (see fee schedule on previous page) payable to the Quonset Development Corporation.
- Record Drawing Fee
- At the time of final approval, the applicant shall provide one (1) complete set of plans, 1 set of pdf files of the complete submittal including reports, calculations etc., all drawings and AutoCAD files for civil drawings.

Note: This checklist outlines the minimum requirements for staff review of a site plan. Nothing contained herein shall relieve the applicant of fulfilling the requirements of the Quonset Business Park Development Package.

**A complete application must be submitted to the QDC Planning and Development Services Department, Quonset Business Park, 95 Cripe Street, North Kingstown, RI, 02852. The 30 day review period does not begin until the application is complete and ALL materials have been received. Applicants are strongly encouraged to make an appointment with QDC staff to submit plans and review the completeness of the submission.**

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### OFFICIAL USE ONLY

The submission has been received and is found to be complete. \_\_\_\_\_ Date \_\_\_\_\_

QDC Staff

Date

# QUONSET BUSINESS PARK - PROJECT NOTIFICATION FORM

*This form is submitted to the RI Statewide Planning Program pursuant to the Memorandum of Agreement between the RI State Planning Council, RI Statewide Planning Program, and Quonset Development Corporation (as agent and attorney in fact for the RI Commerce Corporation) signed on January 14, 2016 and consistent with the comprehensive Environmental Review Form and Socio Economic Review Form approved by the RI State Planning Council on May 25, 2016.*

**Section 1 to be filled out by the Applicant and submitted with the Technical Review Submission**

**1 PROJECT DESCRIPTION** *(site plan attached)*

Project Name	<input style="width: 95%;" type="text"/>	District	<input style="width: 95%;" type="text"/>
Project Address	<input style="width: 95%;" type="text"/>	Zone	<input style="width: 95%;" type="text"/>
Applicant's Name	<input style="width: 95%;" type="text"/>	Plat / Lot	<input style="width: 95%;" type="text"/>
Description/Use	<input style="width: 95%; height: 100%;" type="text"/>	SR Parcel #	<input style="width: 95%;" type="text"/>
		Acres	<input style="width: 95%;" type="text"/>
		Building SF	<input style="width: 95%;" type="text"/>
		Employment	<input style="width: 45%; text-align: center;" type="text"/> FT <input style="width: 45%; text-align: center;" type="text"/> PT
Phasing	<input style="width: 95%; height: 100%;" type="text"/>	Investment	\$ <input style="width: 95%;" type="text"/>
		Water Use	<input style="width: 95%;" type="text"/>
Notes/Remarks	<input style="width: 95%; height: 100%;" type="text"/>		
Variance(s) <i>If applicable</i>	<input style="width: 95%; height: 100%;" type="text"/>		

**Section 2 to be filled out and certified by QDC, Town of North Kingstown, and Statewide Planning**

**2 CERTIFICATIONS**

I hereby certify that with this project is consistent with the Quonset Business Park Master Land Use and Development Plan and Development Package, the Comprehensive Environmental Review Form and Socio Economic Review Form, and the terms of the Memorandum of Agreement.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
 Steven J. King, P.E., Managing Director Quonset  
 Development Corporation

I hereby certify that with this project is consistent with the Town of North Kingstown Comprehensive Community Plan.

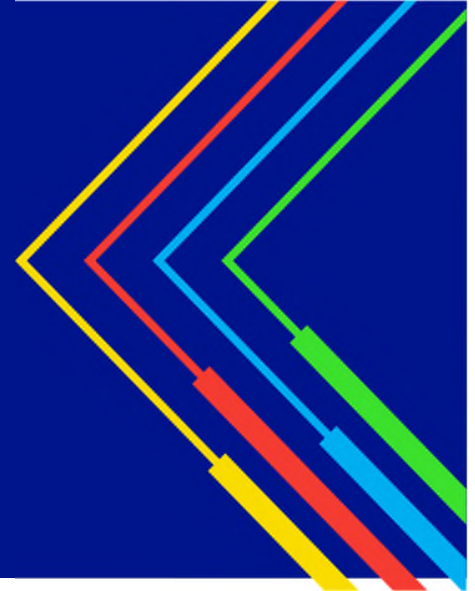
Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
 Nicole LaFontaine, Director  
 North Kingstown Planning Department

I hereby certify that with this project is consistent with the State Guide Plan, the Comprehensive Environmental Review Form and Socio Economic Review Form, and the terms of the Memorandum of Agreement.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
 Meredith Brady, Associate Director  
 RI Division of Planning

# Commercial & Industrial Energy Efficiency

## Quonset Business Park Pre-Application



### Welcome

National Grid is committed to helping all Quonset businesses maximize the energy efficiency of new and expanded buildings. The best time to involve us in a new construction project is during the planning and design process. Please provide the best contact person and a brief description of your planned facility.

### Contact Information

Name	Role	Phone	Email

### Project Information

Please provide as much information as is currently available

<b>Facility Name/Owner</b>				
<b>Facility Address</b>				
<b>Approximate Size (square feet)</b>				
<b>Building Type (Office, Industrial, Warehouse, etc.)</b>				
<b>Owner or Tenant Occupied</b>				
<b>Current State of Design (Select One)</b>	Concept	Schematic	Design Docs	Construction Docs
<b>Additional Information/Description</b>				

Send questions and completed forms to [box.comm.solutions@nationalgrid.com](mailto:box.comm.solutions@nationalgrid.com)