

QUONSET DEVELOPMENT CORPORATION  
QUONSET BUSINESS PARK ♦ TECHNICAL REVIEW COMMITTEE

**QUONSET BUSINESS PARK**  
**ADMINISTRATIVE SUBDIVISION CHECKLIST**

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The applicant shall submit to the Technical Review Committee of the QDC the required prints as listed below of the proposed subdivision for review. Plans shall include a certification that all plans and improvements conform to the standards of the State of Rhode Island and Providence Plantations, Rules and Regulations for Professional Land Surveying in the State of Rhode Island, effective date of November 25, 2015 or latest revision. The following requirements must be delivered in plan format for review:

**Requirements Checklist**

- Appropriate scale: civil 1"=40' or may be modified to an agreed upon scale with the permission of the Managing Director of the QDC (or his/her designee).
- Title block with the name of property owner(s) applicant(s) and subject property address and plat and lot numbers along with any parcel designation.
- Plan date, latest revision date(s) if any.
- Graphic scale and north arrow (QVD Control)
- Drawing must be georeferenced from control provided in the QDC Survey Control plan. Vertical datum shall be QVD – no exceptions. Horizontal datum shall be NAD 83 (QDC Survey Control).
- Provide all survey data points in separate AutoCAD file.
  
- Plat and lot numbers of the parcel being resubdivided, merged or adjusted.
- Zoning district(s) of the parcel being resubdivided.
- Existing property lines, easements and rights-of-way.
- Proposed property lines, drawn to distinguish them from existing property lines.
- Existing and proposed area(s) and dimensions of lot(s) being resubdivided.
- Locations, width and names of existing streets associated with the parcel.
- Location and size of existing and proposed buildings, structures and improvements.
- Stamp and signature of professional land surveyor licensed in the State of Rhode Island
- Survey standard shall be a Limited Content Boundary Survey to measurement specification I, (or a lesser standard if found to be sufficient by the QDC and Town of N.K. officials).
  
- PDF files and AutoCAD (latest release) .dwg files with all drawings (on CD or emailed)
- Review Submittals Four (4) prints 36" x 24"
- Final Submittals Two mylars and 5 prints 36" x 24"

**Submitted to the Technical Review Committee at QDC, Quonset Business Park, 95 Cripe Street, North Kingstown, RI, 02852. The 30 day review period does not begin until the application is complete and ALL materials have been received. Applicants are strongly encouraged to make an appointment with QDC staff to submit plans and review the completeness of the submission.**

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**OFFICIAL USE ONLY**

The submission has been received and is found to be complete.

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QDC Staff

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Date