

**QUONSET DEVELOPMENT CORPORATION
 QUONSET BUSINESS PARK ♦ TECHNICAL REVIEW COMMITTEE
 TECHNICAL REVIEW SUBMISSION FORM**

Applicant Information

Applicant (<i>Business</i>) Name		
Address		
Contact	Telephone	Email

Owner Information (*if different*)

Name		
Address		
Contact	Telephone	Email

Engineer Information

Name		
Address		
Contact	Telephone	Email

Builder Information

Name		
Address		
Contact	Telephone	Email

Proposed Project Information

Subject Property (<i>Plat/Lot</i>) _____ Frontage Road _____ Size of Parcel _____ (<i>acres</i>)		
Review Fee (<i>check appropriate box</i>) <input type="checkbox"/> \$2000 (projects with buildings greater than 40,000 SF) <input type="checkbox"/> \$1000 (projects with buildings between 5,000 SF and 40,000 SF) <input type="checkbox"/> \$500 (projects with buildings less than 5,000 SF)		
This application is for: <input type="checkbox"/> New Development <input type="checkbox"/> Improvements to Existing Development		

Signature

Applicant's signature or authorized representative*	Date
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*Please provide evidence of delegation of owner's authority.

QUONSET DEVELOPMENT CORPORATION
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TECHNICAL REVIEW SUBMISSION CHECKLIST

Requirements Checklist

All plans must have:

- Appropriate scale: civil 1"=40', architectural and trades as appropriate
- Title block with the name of applicant and subject property address, plat/lot number, plan date, latest revision date, and graphic scale
- Vertical datum shall be QVD – no exceptions. Horizontal datum shall be NAD 83 (QDC Control Survey).
- Stamp and signature of professional licensed in the State of Rhode Island (surveyor, engineer, architect, or landscape architect as appropriate)

Four (4) sets 36" x 24"

- Record Plan, not smaller than 1"=50'; depicting lot line and dimensions (provided by QDC); easements, lease options, RFR's, plat and lot number(s), all abutting plat and lot numbers
 - Existing Conditions Plan: Adjacent uses, topography (1' contours), utilities, significant landscape and natural features, fixed reference points to include, fences, buildings, access roads and parking lots; property line and dimensions, plat/lot number, sources of information, location map insert, magnetic north arrow.
 - Site Plan(s): Depicting property line and dimensions, setbacks, existing and proposed topography (1' contours), existing and proposed building footprints; parking, loading, and storage areas; proposed future expansion areas; parking calculations; existing and proposed utilities; storm drainage and detention/retention ponds; storm drainage management practices, impervious surface areas, location map insert, magnetic north arrow.
 - Building Plans: Depicting floor plans, elevations, plumbing, HVAC, electrical, structural, and fire suppression. Include north arrow.
 - Utility Connections (plans, profiles, and details as necessary): Depicting water, sewer, gas, electric, telecommunications, and storm drainage, specifying volumes and calculations. Provide standard details as necessary.
 - Storm Drainage Report consistent with RI Stormwater Design and Installation Standards Manual, 2010
 - Landscape Plan: Depicting all plantings, number and species, exterior lighting, signage, fences and berms.
 - Presentation quality rendering.
- PDF files with all drawings (on CD or e-mailed)
 - Completed Industrial Questionnaire (<http://qdcric.com/files/0000/0323/IndustrialQuestionnaire.pdf>)
 - Other information as may be requested to determine compliance with Performance Standards
 - Application Fee (see fee schedule on previous page) payable to the Quonset Development Corporation.
 - At the time of final approval, the applicant shall provide two complete sets of plans, pdf files of all drawings, and AutoCAD files for civil drawings.

Note: This checklist outlines the minimum requirements for staff review of a site plan. Nothing contained herein shall relieve the applicant of fulfilling the requirements of the Quonset Business Park Development Package.

A complete application must be submitted to the Technical Review Committee at QDC, Quonset Business Park, 95 Cripe Street, North Kingstown, RI, 02852. The 30 day review period does not begin until the application is complete and ALL materials have been received. Applicants are strongly encouraged to make an appointment with QDC staff to submit plans and review the completeness of the submission.

OFFICIAL USE ONLY

The submission has been received and is found to be complete.

QDC Staff

Date